



The Ecclesbourne School

'Learning Together for the Future'

CHARGING AND REMISSIONS POLICY

September 2017

The 1996 Education Act (Chapter III of Part VI) requires that the governors have a policy on charging and remissions for activities arranged by the School.

Musical Tuition - parents may be charged for instrumental tuition with their prior agreement, provided it is not a requirement of the syllabus for a prescribed public examination or the requirement of the National Curriculum.

Incidental Equipment and Materials - parents may be invited to pay for or provide any materials, ingredients, books, instruments or other equipment, but no child will be placed at a disadvantage because of a parent's unwillingness or inability to pay. The School may charge for, or require the supply of, ingredients and materials if parents have indicated in advance a wish to own the finished product. The School will provide essential protective clothing such as safety goggles.

Activities Organised by the School

1 Wholly or Mainly During School Hours or an Essential Part of the Curriculum: Parents may be asked for a voluntary contribution in advance, but no child will be placed at a disadvantage because of a parent's unwillingness or inability to pay. If, as a consequence of a number of parents not paying, the voluntary contributions received do not meet a level necessary to cover the costs of the activity, it may be cancelled and all monies returned. Those parents unwilling or unable to pay the full costs of a residential trip, may still be required to pay the costs of board or lodging unless they are in receipt of Income Support, Income-based Jobseeker's Allowance; Support under part VI of the Immigration and Asylum Act 1999; or Child Tax Credit (providing that they do not also receive Working Tax Credit and have an annual income that does not exceed £16,190) and an income related employment and support allowance, when no charges will be made. In other circumstances of financial hardship, the Head Teacher will try to find ways of reducing the burden, in confidence, if approached.

2 Wholly or Mainly Outside School Hours and not an Essential Part of the Curriculum:

Participation will be on the basis of parental choice and their willingness or ability to pay the associated costs. However, in circumstances of financial hardship, the Head Teacher will try to find ways of reducing the burden, in confidence, if approached. The expenses of those engaged in supervision and tuition may be included in costs.

If a student is unable to go on a trip after the initial deposit has been paid parents will still be required to meet the full cost of the trip unless another student can be found to take up the place.

Pupil Premium: The Pupil Premium, is additional to main school funding, and is allocated to children from low-income families who are currently or who have been eligible in the last six years for Free School meals or who have been looked after continuously for more than six months. It is for the schools to decide how the money should be allocated since they are in the best position to identify the specific needs of each child. Each year, we will report to Governors on how the money has been used as well as providing the same information on-line.

16-19 Bursary: Full time students in the Sixth Form (16-19 year olds), will be eligible for a bursary of £1,200 per annum to be paid weekly if they fall into one or more of the following categories: Public Care, Care Leaver, Receipt of Income Support, Receipt of ESA and Disability Living allowance (note student NOT parent).

Discretionary Bursary: Full time students in the Sixth form (16-19 year olds) will be eligible for a bursary (dependent upon funds) to be paid half termly if they fall into one or more of the following categories: FSM, Annual household income below £16,190 (FSM qualifier), Evidence to support eligibility. Progress and attendance measures are in place for qualification assessment.

Hardship Fund: This will equate to £1,000.00 retained at the outset plus any funds left over once the discretionary bursary has been allocated. This will be administered in the same way as the hardship fund is administered in the rest of the school, in writing, to the Head of Sixth Form and can be used to support a student in a variety of ways such as with books, trips and stationery.

Public Examinations: The School will pay the fees for all students entered for the prescribed public examinations for which they have been prepared by the School, except where the governing body decides there are educational reasons for not entering them. Where there are two or more alternative examinations, the School will enter the students and pay for only one. Where a student fails without good reason to complete the examination requirement (e.g. fails to sit the examination or fails to complete the coursework) the fee paid by the School may be reclaimed from the parents concerned. Where a student decides to re-sit an examination, the full cost of re-entry should be met by the parents.

Loss of and Damage to School Property: Parents may be required to pay the cost of replacement or repair of School books, materials, equipment or fittings lost or damaged by their children. Students in the VI Form will be required to pay a subscription for the use of the facilities in the VI Form Centre. This will be set annually by the students through their elected VI Form Committee. The subscription will be payable in two instalments in Year 12 and Year 13 during the first half of the Autumn Term. The subscription will be fully refundable and redeemable against the cost of a ticket for the Leavers' Ball. In the event of loss or damage to School property and where individual liability cannot be established, the subscription will be used to pay the cost of replacement or repair.