



## Addendum 2 - Child Protection and Safeguarding Policy

June 2020:

**Annex A - The safeguarding arrangements for the wider Opening of The Ecclesbourne School for Years 10 and 12 from the June 15th**

**The Ecclesbourne School**

**Addendum approved by:**

Name	Role	Date
<b>C Ourabi</b>	<b>DSL</b>	<b>04/06/20</b>
<b>James McNamara</b>	<b>Head Teacher</b>	
<b>S Baines</b>	<b>Safeguarding Governor</b>	
<b>R Lindop</b>	<b>Chair of Governors</b>	
<b>Date addendum published by the setting and made available on the website</b>		

**Addendum review dates and changes**

Review date	By whom	Summary of changes made	Date implemented

## **Introduction:**

Annex A is an addendum to our Child Protection and Safeguarding Policy 2020. It is to address the new Government guidelines that were issued in preparation for the wider reopening of our school for Years 10 and 12 from the 15<sup>th</sup> June.

The following Government documentation have been referred to and read in relation to annex A;

- <https://www.gov.uk/government/publications/actions-for-educational-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020>
- <https://www.gov.uk/government/publications/preparing-for-the-wider-opening-of-schools-from-1-june/planning-guide-for-primary-schools>
- <https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>

Annex A also reflects any updated advice from Derby and Derbyshire Safeguarding Children Partnership and from the Local Authority (for example: about children with Education, Health and Care (EHC) plans, the Local Authority Designated Officer and Children's Social Care, Reporting Mechanisms, Referral Thresholds and Children in Need).

Key information is found here: <https://www.ddscp.org.uk/coronavirus-safeguarding-arrangements/>

## **Key Contacts during COVID-19 Arrangements**

Throughout the lockdown the DSL will deal and triage Safeguarding concerns as they arrive, supported by the Head Teacher, the two Deputy DSL's and the SENCO.

## **Scope and Definitions**

This Annex A applies during the period of school closure due to COVID-19, and the wider opening of the school. It reflects updated advice from our local safeguarding partners Derby and Derbyshire Safeguarding Children Partnership (Derbyshire County Council, Derby City Council, Derby and Derbyshire Clinical Commissioning Group, Tameside and Glossop Clinical Commissioning Group and Derbyshire Constabulary).

This does not replace our Child protection and Safeguarding policy 2020, and an addendum issued in April 2020 to reflect the changes to practices due to COVID- 19.

## Vulnerable Children

The Department for Education's (DfE's) [Coronavirus \(COVID-19\): guidance on vulnerable children and young people](#) continues to apply.

There is the flexibility to offer a place to those who do not meet the Department for Education's definition of 'Vulnerable' where concerns arise. This might include children and young people who are on the edge of receiving support from Children's social care services, adopted children, NEET, those living in temporary accommodation, those that are young carers and others at the schools, colleges and local authorities discretion.

The Ecclesbourne School will continue to work with children's social workers, virtual school heads, and any other relevant safeguarding, health and pastoral partners to help protect children.

## Maintaining contact

Prior to lockdown the Pastoral Leadership Team (PLT) met and identified the students we believed were vulnerable or in need of additional support. We used the Derbyshire traffic light system of red, amber and green to categorise the students

	High Risk - Child Protection Plan or S17
	Medium Risk - EHCP students/ other students with a social worker
	Low Risk - other students that the DSL and school have identified as vulnerable.

**Red** – will be contacted at least twice a week and will be offered a place to come into school if applicable. They have the contact details of the DSL and have been advised of other external providers they can access.

**Amber** - will be contacted at least once a week and have the contact details of the DSL and have been advised of external providers they can access.

**Green** - have been e-mailed details of how to contact the DSL if they need support. They have also been signposted to additional support they can access. This contact will continue on a fortnightly basis.

Any students that have been identified as vulnerable during the lockdown period have been added to our contact list and categorized.

In addition, all students in the school have been contacted at least once during the lockdown period via their form tutor or a member of the pastoral staff.

When school reopens on the 15<sup>th</sup> June the first week is purely pastoral. This will allow us to assess the needs of all students and put support in place if needed.

## **Reporting Concerns**

It is vitally important that all staff act upon concerns raised and contact the DSL immediately who is contactable at any time. Staff have access to the DSL school phone number and e-mail.

Any concerns raised by a member of staff are acted upon within 24 hours and feedback is provided to the member of staff who raised the concerns.

## **Designated Safeguarding Lead (and Deputy) Arrangements**

As Year 10 and 12 students return to School the DSL will be on site each day and is therefore available on site to coordinate the safeguarding arrangements, and liaise with social workers.

All staff and volunteers will have access to the DSL and know on any given day who that person is and how to speak to them.

In exceptional circumstances:

- a trained DSL (or deputy) can be available to be contacted via phone or online video - for example, working from home

We have ensured that there are sufficient staff members that can provide pastoral support to help meet the needs of children as they return. During pastoral week each form group will have two members of staff working with them at any given time. On the whole this will be their form tutor and a member of the pastoral team.

The DSL will provide support to teachers and pastoral staff to ensure contact is maintained with children and their families. This will be for those children and families in school and more importantly for those who are not in school.

Staff have spoken directly to children to help identify any concerns. Staff were encouraged (where possible) to make calls from school. Where staff used personal phones to make calls, they withhold their personal number.

When we communicate with families, this will only be done through school email addresses or recognised channels, within school hours and on school devices. School mobiles and laptops have been purchased for this activity. Staff member contacting parents and families have been made aware of the school's policy around etiquette and content.

The Designated lead will ensure great care will be taken in the content, storage and dissemination of any records made.

The DSL will ensure all staff will be kept up to date with government and local changes in respect of children returning to the school and will update parents/carers and make the relevant guidance's available on the website.

## **Staff Recruitment, Movement of Staff, Training and Induction**

Where new staff or volunteers are recruited they will continue to be provided with a safeguarding induction. Supply and agency staff, who may be recruited for the wider opening of the school will be given a safeguarding induction, which includes local changes and responses to Coronavirus and local safeguarding policies and procedures.

External visitors should be kept to a minimum, but Childrens Social Workers, and other relevant partners e.g. Health, who may need to see children on site will be permitted to do so.

## **Risk Assessments**

The Ecclesbourne School will work with the latest guidance provided by the government on:

- Risk assessments;
- Home school transport;
- Managing the school site
- Staggering start times, breaks and finish times;
- First aid;
- Social distancing;
- Personal Protective Equipment;
- Managing an outbreak of Coronavirus.

The local authority has provided templates, and resources in preparation for a return to school to assist which we will use as a guide;

<http://services.derbyshire.gov.uk/Page/1277>  
<http://services.derbyshire.gov.uk/Page/17535>

For children and young people with EHC (education and health care) plans in Derbyshire all risk mitigation forms have been completed and returned to the nominated SEND Officer for Derbyshire. Weekly updates have also been completed for all EHC students and sent to Derbyshire.

Each child has been allocated an additional key worker from the Learning Support Faculty to monitor their provision and needs.

Work will continue in partnership with the key worker, other key health and social care professionals, and the family to review risk assessments in light of a wider opening of the school/college:

Children and young people with other complex needs, such as children and young people with special educational needs and disability (SEND) who do not have an EHC plan, the school or local authority can now exercise its discretion to do a risk assessment and offer a place.

We will continue to undertake and review risk assessments for children and young people with EHC plans who remain at home. Risk assessments will continue to be undertaken to ensure:

- It assists decisions on which children and young people, with an EHC plan, should be attending their educational setting, taking into account the changing circumstances of individual children and young people, with an aim that they can be brought back into face to face education when it is right for them;
- when attendance is not appropriate, assessments can help make decisions about the support children and young people should receive at home, noting that circumstances may have changed;
- Providing helpful information to Headteachers and other professionals in planning for, and supporting, those children and young people with an EHC plan when they do return to educational settings

### **Monitoring attendance**

It is expected that vulnerable children will attend where it is appropriate for them to do so and where there are no shielding concerns for the child or their household; where they are not clinically vulnerable.

We will continue to work with children and their families not in school and will work with the relevant children and their families to return to school.

Parents/carers will not be penalised if their child does not attend education provision.

Schools/colleges will resume taking their attendance register from the 15<sup>th</sup> June, and will complete the online Educational Settings Form (DfE daily updates).

In addition, we will be completing a returns list of pupils in school to the local authority to help identify with social care partners pupils who are attending and especially those who are deemed as vulnerable and are not attending.

<https://schoolsnet.derbyshire.gov.uk/administration-services-and-support/coronavirus-information/dcc-information-return.aspx>

### **Transport and safeguarding**

We are working with the local authority on the reinstating of school transport for some pupils as they are returning to school. There are priority groups including vulnerable children and young people. We will work with their transport providers to ensure this and that there are appropriate safeguarding arrangements under the current restrictions and social distancing. However wherever possible we are advising students not to use public transport.

### **Safeguarding Pupils and Teachers Online**

The school still refers to NSPCC guidance, when engaging in remote learning. The guidance remains unchanged since its previous update (April 21<sup>st</sup> 2020).

When video conferencing, we have advised staff not to use 'new platforms' but rather work with established and trusted systems that are already in place such as Office 365 and Microsoft Team.

As a school we will follow the DfE guidance to refer any concerns in regards to data protection to their Local authority Data Protection service.

### **Peer on Peer Abuse**

Usual reporting of suspected or actual peer on peer abuse applies. All staff need to be aware that incidents may have happened out of school, whilst children are not attending, and these may require a safeguarding response when they return and the school.

### **Mental Health and Well-being**

We will continue to support children in respect of their emotional health and wellbeing and acknowledge that, on a child's return into the school, lockdown may have had, and may continue to have, an adverse impact upon their health, wellbeing and safety.

There are guidance's available (updated May 21<sup>st</sup>) to assist and all staff will be made familiar with this: <https://www.gov.uk/guidance/supporting-pupils-wellbeing>

All Pastoral staff will be updated around how to identify, refer and respond to a child presenting concerns and know how schools/colleges can receive help:  
<https://derbyandderbyshireemotionalhealthandwellbeing.uk/>

A new email address for professionals to access this new service is: [ddccg.tict@nhs.net](mailto:ddccg.tict@nhs.net)

### **Monitoring Arrangements**

This policy (June 2020, Annex A 2020) will be reviewed and updated as Guidance from the Local Safeguarding Partners, other relevant agencies or DfE is received, and as a minimum every 4 weeks by the DSL.

At every review, it will be read and approved by the Chair of Governors and the Safeguarding Governor.

## Resources

### **Department for Education coronavirus helpline**

The Department for Education coronavirus helpline is available to answer questions about COVID-19 relating to education and children's social care.

Phone: 0800 046 8687

8am to 6pm – Monday to Friday

10am to 4pm – Saturday and Sunday

If you work in a school, have the schools/colleges unique reference number (URN or UK PRN) available

Frequently asked questions on the wider reopening of schools/colleges -

<https://schoolsnet.derbyshire.gov.uk/site-elements/documents/administration/early-years-pvi-frequently-asked-questions-issue-3.pdf>