



THE ECCLESBOURNE SCHOOL

PARENTS, STAFF & FRIENDS ASSOCIATION

Registered Charity No: 1047233

Chair: Jacqui Davis
Secretary: Liz Page

Wirksworth Road, Duffield, Belper, DE56 4GS
Tel: (01332) 840645 Fax: (01332) 841871
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www.ecclesbourne.derbyshire.sch.uk/psfa



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Minutes of the PSFA Meeting

Wednesday 16 March 2022 at 7.30pm,

School Library

1. **Present** : Jacqui Davis, Martin Boyce, Petra Owen-Moore, Helen Green, Lorraine Jenkins, Helen Fox-White, Kathryn Chapman, Yvonne McNamee, Liz Page

Apologies: Heather Foo, Sue Small, Pete Heath, Natalie Hickman, Sara Eate, Nicola O'Neill, Lisa Kamen, Gail Lowe, Jane Arnold, Sue Small, Ruth Day.

Jacqui welcomed Helen Green and Petra Owen Moore, who are taking over from Clarissa Ourabi, to the PSFA.

Ruth Day has stepped down as the Minutes Secretary, so Kathryn Chapman will take this on for the foreseeable future. If anyone would like to step forward into the Minutes Secretary position to compile the Minutes, please speak to Jacqui.

2. **Previous Minutes:** accepted.

3. **Matters Arising**

- 3.1 Cashless payments (MB/NH) – this will be looked at once the new bank account is set up

- 3.2 New Bank Account (NH).

Natalie has now officially taken over as Treasurer and is looking at getting a new bank account as the Barclays does not have online access. She wants to open an account with the Co-operative Bank, Community Directplus This proposal was carried unanimously. Signatories are still an issue. Some new signatories need to be set up and can e anyone as long as they are Committee Members. Martin suggested that he, Jacqui and Natlaie will stay on in this capacity. Once Barclays is closed then the old signatories will drop off.

- 3.3 Kate Dudgeon has kindly agreed to take over from Heather Foo to do raffle prizes once Heather's daughter leaves Ecclesbourne in Summer. Jacqui to forward Kate's contact details to heather for liaison.

- 3.4 Slide Show. Gail Lowe will need pictures of items that PSFA funds have bought. Martin will forward a list of items to Helen who will get some students to take photos of items and forward to Gail (please CC Jacqui).



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3.5 Fish & Chips Supplier – the new owners of George's has agreed in principle to continue supply food for the Quiz. Jacqui spoke to Vicki the General Manager who estimated that they could provide food for £1244.06 (based on

250 normal portions and 19 veggie – previous price £1170). She needed to confirm with owner and was unsure as to whether they could still deliver. Again need to confirm with owner. Still waiting to hear back.

4. Treasurer's Report

Events since the last meeting – money raised

4.1 Stars in Their Eyes raffle = £122.00, no costs as hampers provided by school

Stars in Their Eyes bar = £197.31

4.2 Big PTA Christmas Raffle = £207.00

4.3 Easyfundraising = £171.61 – All agreed that we need to get more supporters for this and constantly remind parents to sign up.

Other receipts/Costs: Mar 22 DCA Membership: £10.00

Current situation: Cash in bank:	£1,574.01
Cash at hand:	£1,876.29
Stock balance:	£603.46
Total funds available:	£4,053.76

5. Bids

Martin explained that we are in a good financial position and can accommodate additional bids.

5.1 Music stands. A previous bid from the Music Dept had requested trolleys, but they also require 18 new stands. A cheque is to be raised subject to confirmation of the exact amount required.

5.2 No new bids this month – although there could be a possible bid for RS artifacts. Petra and Helen to chase up and talk to staff/departments.



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6. Future Events

6.1 Non-Uniform Day – Next non-uniform day is 18 March, but this money is collected for Comic relief. Another NUD had been discussed as 7 April, but it was felt this was too soon after so it has now been rescheduled for summer term. Petra suggested that cake stalls may be allowed to raise extra cash. The monies for this could be collected via Parent Pay.

6.2 Parents' Evenings – there is always an aim to keep Year 7 one face to face.

The other years are still under review – possibly face to face for years 11 and 13 going forward?. Feedback from parents suggests that the majority of parents favour virtual Parents' Evenings. It was agreed that they are not as profitable for the PSFA as Non-Uniform Days.

6.3 Nearly New Sale – this is to be held around the Year 6 Parents Evening on 7 July (i.e the day before 6 July)

6.4 Spring Concert 7pm Kathryn, Jacqui, Yvonne, Sue and Natalie to meet at 6.15 pm. Liz will send an e mail out to confirm this.

6.5 Technology Show – due to covid, this will be a smaller affair as there are fewer items to show this year so no PSFA input is required. Will be back bigger and better next year.

6.6 Summer Quiz – potentially set as Friday 8 July at 7.30 pm – Jacqui to confirm with Dave Atkinson and Caine (re: bar) and let Committee members know. Also discuss with Gail getting a letter out to parents to advise when this is going ahead.

6.7 Summer Production will be 13-15 July. Volunteers are needed for this – to be looked at future meetings.

6.8 Year 6 Open Evenings – 25/26 May – Liz asked about providing refreshments for this; pod outside refectory could be a place to sell them. Petra suggested Year 9s and Yr 12s could serve refreshments and raffle tickets, and we could have a number of stations dotted around school.

Good opportunity to recruit new PSFA members and show what the PSFA does.

8. New Fundraising Ideas – to be discussed at a later date as felt we are too short on volunteers at present to plan anything new.



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9. AOB – PSFA social event Wednesday 20 July meal – Joiners Arms in Quarndon was suggested. Jacqui to advise Committee and get numbers in order to book a table.

10. Date of Next Meeting: Wednesday 4 May at 7.30 pm, School Library