



THE ECCLESBOURNE SCHOOL

PARENTS, STAFF & FRIENDS ASSOCIATION

Registered Charity No: 1047233

Chair: Jacqui Davis

Secretary: Vacant

Wirksworth Road, Duffield, Belper, DE56 4GS

Tel: (01332) 840645 Fax: (01332) 841871

info@ecclesbournepsfa.co.uk

www.ecclesbourne.derbyshire.sch.uk/psfa



Minutes of PSFA Meeting

Wednesday 24 April 2024

1. **Present:** Jacqui Davis, Natalie Hickman, Nicola O'Neill, Helen Fox-White, Petra Owen-Moore, Jane Arnold, Lisa Kamen.

Apologies: Sue Small, Lorraine Jenkins, Rita Patel, Vikki Small.

2. **Previous Minutes:** approved

3. **Matters Arising :**

3.1 **PSFA Noticeboard** – Jacqui to contact Caroline for update. JA suggested we could purchase a new noticeboard for outside school and have banners made up for events. POM to ask JM and SC if we could have one outside the school and new banners for events put on railings.

3.2 **Sixth Former involvement with DCA & Nearly New Sales** - Jane A has messaged, no reply. Will check and bring to next meeting.

3.3 **DCA funding of table tennis** tables – Petra to ask Oli Q to price them for forwarding to VS (and DCA).

3.5 **WiFi password** – Now available for use by PSFA as some people struggle to log onto SumUp because of poor signal. Password has been circulated and is available to all - it is: 'cloudbook' - no password required. Confirmed it is secure for financial transactions.

3.6 **Missing jugs** – still not found. Bought 6 new ones Mar 24 and used at Quiz, but previous 12 we purchased (Mar 23) have gone missing. Jacqui to inquire with SC.



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4. Treasurer's Report & Review of Past Events

- 4.1 **Treasurer's Report (see attached)** - £4523 in bank, £200 cash in hand, £499.94 in stock. Approx £3,500 of this is already committed to funding prizes for Prize Day in September, but future events (Non-Uniform day, Comedy Night and Summer Production) should raise approx. £2K.
- 4.2 **Quiz & Chips** - £2023.53 raised with fewer tables – chips cheaper and tickets slightly increased. Food was delivered to the Main reception, not to the side gate. Jacqui to contact to ensure delivery in correct place.
- 4.3 **Spring Concert** - £438.63 raised from Bar and Raffle
- 4.4 **EasyFundraising** – this quarter we have received £191.99.

5. Bids

- 5.1 Corben Diversity Bid – approved
- 5.2 Drama bid for Shakespeare festival photos – approved. POM to obtain some photos for PSFA to use for publicity

6. Future events

- 6.1 **Open Evenings** – 23 / 24 May. PSFA will have a table in the refectory, with EasyFundraising flyers, PSFA boards, Nearly New Sale details, PSFA volunteer letter. Last year people were giving the PSFA stand a wide berth. Agreed need to have something to get people to come over. Will have a free raffle where children can *Guess the Name* of a big teddy bear. There will also be a bottle of fizz of some description for parents. Natalie will try and get a teddy bear on Little Eaton freecycle site. It can be dressed in PSFA uniform. NH will sort out board with names etc for the actual game. Will need to collect phone and/or email for entries. If we collect both, can ask if we can mail them about PSFA. Petra to ensure 2 students there per night to help. JC to ask for volunteers, although NH and HFW have said they can do this on 24th.



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6.2 Comedy Night – date changed to 21 June in 6th form centre. JD to create FB post. Ask VS to create FB event.

6.3 Nearly New Sale – 3 July. PSFA letter to go out to Year 11 & 13 before they leave for exams via parent pay – JD to compile. Follow up letter to rest of school after half term break. Ask VS to create FB event.

6.4 PSFA Non-Uniform Day – date changed to Friday 19th July. Cash not parent pay.

6.5 Year 6 Parents' Induction Evening – Thursday 4 July – info pack to include details about PSFA. Jacqui to be at the evening to talk to parents.

6.6 Whole school production – Wednesday 10-Friday 12 July – volunteers needed.

7. AOB

7.1 AGM JAM will be unable to attend due. Two choices. (a) We do not have it. (b) Will have it and Petra will do a summary for the Head Teacher report. JA to check with Liz Page as to whether we have to have the AGM at all. Once agreed, advertise on FB. FB Event? JD to discuss with VS.

UPDATE: Required to have PSFA AGM. JD suggested that it is held at same time as June meeting – cannot be May meeting as have to give 4 weeks' notice to members.

7.2 Future of PSFA – JD has written a letter to try and recruit new PSFA Members and a replacement Chair. Discussed and agreed amends, including "Myths about PSFA". JD to amend and recirculate to people at meeting for amend/ agreement. To go out asap



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7.3 Farewell - This was the last PSFA meeting for Lisa, Helen and Nicola, all of whom have helped out with numerous events during their time on the PSFA. Jacqui thanked these members for their time, support and hard work and wished them well in the future.

8. Date of Next Meeting – Weds 15 May, 7.00pm, School Library