



THE ECCLESBOURNE SCHOOL

PARENTS, STAFF & FRIENDS ASSOCIATION

Registered Charity No: 1047233

Chair: Jacqui Davis

Secretary: Liz Page

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INVESTOR IN PEOPLE



Meeting Minutes: PFA AGM 20/01/2021 7.30pm TEAMS Meeting

1. **Opening Remarks from the President:**

Clarissa Ourabi welcomed everyone to the meeting. Our face-to-face AGM meeting has been put off for a number of months in the hope that corona virus restrictions would be lifted. She thanked everyone for coming together remotely.

2. **Present:** Jacqui Davis, Clarissa Ourabi, Penny Bamber, Liz Page, Jane Arnold, Martin Boyce, Pete Heath, Tanya Spilsbury, Jenny Price, Kathryn Chapman, Sue Small, Heather Foo, Helen Fox-White, Emma Stott, Sarah Eate, Sara Porter.

Apologies: Emma Smith, Lisa Kamen, Ali Wand, Nicola O'Neill, Stacey Robinson.

3. **Minutes of AGM held on 18th September 2019:**

Minutes of the 2019 AGM were accepted as a true record.

4. **Chairman's Report:**

Jacqui thanked everyone for their contributions, in particular Pete, Martin, Tanya, Cain, Emma and Natalie for going above and beyond with help in events.

Due to the pandemic, PSFA activities were somewhat curtailed over the last year. Despite this, over £3750 was raised, and included agreed bids of £4082 to support Enhanced Learning, mental health provision, Maths, Art and Geography. A £4000 grant was also received from Foundation Derbyshire which assisted with mental health training.

We held many successful events – particularly the 2019 autumn Quiz and Chips which broke all records, raising an amazing £2528. Unfortunately, many other events had to be cancelled. Our year involved 5 committee meetings and 14 events, including parents evening raffles, house plays, the Christmas Concert and Race Night.

We were in the process of investigating new activities which we had discussed, including a bingo night, which can be progressed when restrictions are lifted.

Similarly, we need to recruit new members, particularly as we have not yet had contact with the new year 7 parents, and a number of current committee members will be leaving in the next 18 months. Thankfully, it appears there is a replacement Treasurer by the name of Stacey Robinson who has volunteered to take over from Martin Boyce.

Another challenge will be to further promote the PSFA to get more people involved in events to increase money raised.

Easyfundraising still offers a lot of scope for fundraising if more people could be encouraged to sign up.

5. Treasurer's Report:

Total net income for the year (before bids):	£8249
Payments to the school for successful bids:	£9428
Closing assets at the end of the year:	£3830

Martin presented the accounts to demonstrate how funds had been raised and where bids had been spent. Despite everything that went ahead (and events that were unable to happen), the final accounts are quite similar to previous years, which means that the events which did take place did well in terms of fundraising. However, overall funds raised were very slightly lower and money donated to school bids was slightly higher.

The £4000 donation from the Derbyshire Foundation filled a hole in the accounts left by events which could not happen. This is the reason why the overall trend for the year seems similar to other years.

Quiz and Chips from autumn 2019 remained the most successful fundraiser and broke records. But the forced cancellation of the 2 subsequent Quiz and Chips fundraisers meant there are higher levels of bar and condiment stocks. Some of this stock nearing its sell-by date has been off-loaded in return for donations to the PSFA.

The raffles at parent evenings were also more successful and money raised was up by 11% on the previous year.

Some approved donations have not yet been cashed. When restrictions are lifted these need to be assessed as to whether they are still required.

More recently due to restrictions, our only income has been from Easyfundraising and the Big PTA Raffle (well done to Tanya Spilsbury for organising this).

The bank account looks healthy and far exceeds the £1000 contingency amount for upfront event costs.

Martin explained the Easyfundraising process. We have 70 supporters so far but are looking to increase these.

6. President's Report:

Clarissa thanked everyone for their efforts – if our year had not been cut short by the corona virus restrictions, it would most likely have been a bumper year. The PSFA is growing in support and momentum – we need to build on this when the situation allows us.

7. Election of Committee Members:

All present at the meeting are nominated as committee members, along with Lisa Kamen and Nicola O'Neill.

- Chair - Jacqui Davis is continuing in post and was given a big thank you.
- Treasurer – Martin Boyce is continuing until September 2021. Likely successor will be Stacey Robinson who has expressed an interest.
- Secretary – Liz Page – continuing in post.
- Minutes Secretary – Jane Arnold – standing down to be succeeded by Kathryn Chapman.
- Publicity Officer – Tanya Spilsbury – will continue until the end of this school year. No-one has yet volunteered to take this on. The role will be discussed at the next meeting. There is potential to share out the duties. Jacqui has a job description which she will circulate to encourage interest.

8. Questions:

Martin raised the issue of whether we should pay the £10 membership fee for the Duffield Community Association. This was approved.

A question was raised about using Smile.Amazon.co.uk for fundraising. Easyfundraising used to give us percentages of Amazon purchases. Pete Heath will investigate whether this is still the case.

A Year 11 prom was suggested. Clarissa raised the issues of supervision plus problems in other schools with alcohol being smuggled in. She felt it was not appropriate to plan such an event given the current circumstances. If restrictions are relaxed soon, then we could look at some sort of a commemoration which could be a successful fundraiser if it is well-organised with ticket sales and no alcohol, but we cannot plan anything at the moment.