



THE ECCLESBOURNE SCHOOL

'Learning Together For The Future'

Head Teacher

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Dear Parents/Carers,

Year 11 Parents' Evening

The Parents' Evening for Year 11 will take place on **Tuesday 10th February 2026**, commencing at 4.30 p.m. and finishing by 7.00 p.m. Arrangements for the evening will operate in the following manner:

- An appointment sheet will be issued to students via their form tutor.
- Students will consult their subject teacher during one of their lessons, when convenient, to fix a mutually agreed time which both will record on their appointment sheets.
- When all appointments have been fixed, the students take their appointment sheet home and present it to parents/guardians as a timetable for the evening.

Each meeting is for the parent(s) or legal guardian(s) of the child and the teacher who teaches them. Students may be involved in the interview if the teacher invites them to be present. Meetings are nominally five minutes long. Because of the numbers involved it is not possible to allow longer periods, except where this is considered essential by the teacher or parents. If a longer meeting is required, it is better that this is arranged outside the confines of parents' evening. These longer meetings can be arranged through the school offices by telephoning the Head of Year. Some interviews can be considerably shorter than five minutes, for example, where there are no specific problems to discuss.

Parents should not expect that appointments will run exactly to schedule, but they and teachers will strive to keep as close as is reasonably possible to the agreed programme. The purpose of the system is to even out demand, thereby reducing queues, and to plan the movement of parents so that they can be sure of meeting the teachers they need to see. Like all such arrangements, it demands a degree of good humour and flexibility, but if some parents use up more teacher-time than is necessary, others may not have enough.

There will be limited space available in the main school car park adjacent to Wirksworth Road. Parents parking there should enter by going around the island on Park Road and leave via the exit near Duffield Library. For safety reasons the car park has a one-way system, and speed is restricted to 5 mph.

I hope you are able to come.

Yours sincerely,

James McNamara
Head Teacher