



THE ECCLESBOURNE SCHOOL

'Learning Together For The Future'

Head Teacher
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9 December 2024

Dear Parents/Carers,

Re: Yr8 Take Your Child to Work Day – Thursday 24 April 2025

All Year 8 students are being offered the chance to take part in the national 'Take Your Child to Work Day' as part of our commitment to delivering high quality CEIAG (Careers Education, Information, Advice and Guidance). It is recommended by the DfE that students have at least one "meaningful encounter" with an employer each year. Evidence shows that this helps young people become more confident about reaching their ultimate career goals, have greater motivation in school, are more likely to be employed after education and will earn more money.

The nature of the scheme will require your input in order to make the day as beneficial as possible. We do understand that for a variety of reasons it may not be possible for your son/daughter to accompany you to work. To ensure all students have equality of opportunity we would suggest asking relatives or family friends if they would be able to accommodate them.

We would anticipate that your son/daughter would accompany you/relative/family friend for a full working day on Thursday 24th April 2025. They will travel to and from work with that person and be covered by the Health and Safety practices and insurance of the organisation that they are visiting.

All students will be provided with a 'Take Your Child to Work' booklet which they should aim to complete during the day (timings can be changed to suit the work place). There will also be a small section to be completed by the adult who is being accompanied. These activities are designed with the aim of helping our students get the most beneficial learning experience possible from the day.

We want our students to think about the skills and personal qualities which are required to be successful in the workplace. We want to build their awareness of the attitudes that are expected, communication, presentation, focus, punctuality, etc.

Once your child knows who they will be accompanying please complete and sign the lilac contact and consent form (available to students from their form tutor and attached to this email) stating where your son/daughter will be going. A small explanation of what the organisations do is really helpful, if it is not clear from the organisation's name. It needs to be signed by you, the adult that your child is accompanying (if that is not you) and the employers, agreeing the terms and conditions. Please return this to the Careers Office in F Block **by 14th March 2025**.

Feedback from this event previously has been excellent and our aim is for as many Year 8 students as possible to take part in this opportunity, but we understand if you are unable to support us on this occasion, therefore alternative provision will be in place, in school, for the students who do not have a placement to attend.

If you have any questions, please do get in touch on the email addresses below. With thanks for your support.

Yours sincerely

Joanne Earp
Head of Careers
jearp@ecclesbourne.derbyshire.sch.uk

Danielle Parker
Careers Information & Advice Officer, Work Experience Co-ordinator
dparker@ecclesbourne.derbyshire.sch.uk



The Ecclesbourne School Key Stage 3 CEIAG
Year 8

TAKE YOUR CHILD TO WORK DAY – Thu 24th April 2025

Surname: _____ Form: 8 ____
CAPITAL LETTERS

Forename: _____
CAPITAL LETTERS

Company/organisation name: _____
and nature of business if not obvious

Who your child is accompanying (contact name): _____

Relationship to child: _____

Contact email: _____

Contact phone number: _____

Address of company/organisation: _____

Signatures	
Parent/Carer signature consenting to their son/daughter's participation in the day	Employer signature confirming the terms and conditions below
Signature:	Signature:
Date:	Date:

Terms and conditions:

- Student will travel to and from work with parent/family friend
- Student will be covered by the organisation's insurance.
- Student will be covered by 'Health & Safety' practices of the organisation

Date received: