



THE ECCLESBOURNE SCHOOL

'Learning Together For The Future'

Head Teacher
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December 2024

Dear Parents and Carers,

TRIP523 Yr12 University and Apprenticeship Search Fair at The University of Derby

We are running a half-day trip to the University of Derby on the morning of Thursday 24th April 2025 for all our Year 12 students.

The exciting and informative event will provide attendees with the opportunity to speak to a multitude of universities including Russell Group and modern. Students will also be able to talk to a variety of the UK's best apprenticeship providers. The fair is for students of all abilities and aims to widen participation as well as cater for higher academic achievers.

The cost of the trip is £9.50

We cannot legally impose a charge for this trip, but we can ask parents to make a voluntary contribution of **£9.50** towards its cost, provided we do not treat differently those who choose not to contribute. In this instance, unless the majority feel able to contribute, we will not be able to run the trip out of school funds.

If your child is eligible for 16-19 Bursary funding and you would like to be considered for financial assistance with this trip, please complete the reply slip below to the Finance Office post box and your request will be considered in the strictest confidence.

The school carries some funds to help when families face severe financial difficulties. If you feel that your child genuinely needs assistance to pay for the event, please return the reply slip below to the Finance Office post box and your request will be considered in the strictest confidence with the appropriate Head of School.

In the event of your child not being able to take part in this trip, every effort will be made to find a replacement. If this is not possible then we regret that any monies already paid will not be refundable.

Despite our best efforts to balance income and expenditure, school trips do infrequently generate a small financial surplus. When this occurs, refunds are given for sums of over £5.00 per head. However, due to associated administrative costs, refunds will not be given for sums less than this, which will revert to the Hardship fund and may be used to help students who are financially disadvantaged to access similar opportunities.

Payment for this trip should be made online via the ParentPay system by 30th January 2025. When payment is made using the ParentPay you will be prompted to tick a box indicating that you give your consent for your child to participate in the trip/event and agree to any conditions stated in the trip letter.

If you have opted to use the PayPoint system you will need to complete the reply slip below to request a letter containing the appropriate barcode, which will enable you to pay at any local store participating in the PayPoint system. This reply slip will also ask for your consent to any conditions stated in the trip letter.


Please note: PayPoint cards are for cashless catering only. A barcoded letter is required for all other payments.

We are aware that students may wish to take mobile phones and other small valuable items of equipment with them. Should they do so, the items will be the student's responsibility and will be taken at their own risk. Accompanying staff cannot accept any responsibility for such items.

In the interests of legality and the school's reputation in matters of propriety, any student who attempts to purchase or consume alcohol, to smoke or to engage in the abuse of other substances will face a full investigation by the school which could result in serious disciplinary action. When paying for the trip via Parent Pay you will be prompted to tick a box to indicate that you signify your acceptance of these conditions and are willing to impress upon your children the consequences of not complying with these rules.

If you have any questions, please contact me at info@ecclesbourne.derbyshire.sch.uk

Yours sincerely,



J Earp
Head of Careers



Hannah Weller
Head of Sixth Form

REPLY SLIP

TRIP523 Yr12 University and Apprenticeship Search Fair 24.4.25 £9.50

Please return to the Finance Office post box, or scan and return by email to trips@ecclesbourne.derbyshire.sch.uk

Only complete this reply slip if you wish to pay via PayPoint, or if you would like to be considered for financial assistance through 16-19 Bursary or the Hardship Fund.

Please issue a barcoded letter to allow payment via PayPoint in line with the payment schedule in the letter ☐

I would like to be considered for financial assistance through:

16-19 Bursary ☐

Hardship Fund ☐

My child is eligible for free school meals, and I would like to request a packed lunch for this trip ☐

Student Name:

Form:

I consent to my child taking part in this trip and I agree to the conditions stated in the trip letter.

Signature of Parent/Carer: