



THE ECCLESBOURNE SCHOOL

'Learning Together For The Future'

Head Teacher
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September 2023

Dear Parents/Carers,

Parents Evening - Year 7 E, N, U & S

The Parents' Evening for the above Year Seven forms will take place on **Thursday 19th October 2023**, commencing at 4.30 p.m. and finishing by 7.00 p.m. (Please note times). Arrangements for the evening will operate in the following manner:

- (i) An appointment sheet is included in the back of the Student Planner.
- (ii) Students will consult their subject teacher during a subject period of the teacher's choosing in order to fix a mutually agreed time.
- (iii) The teacher writes the student's name in the appropriate space on his/her form and the student writes the teacher's name in same space on his/her copy.
- (iv) When all appointments have been fixed, the students take their Planner home and present it to parents as a programme for the evening.

Each interview is for the parent(s) or legal guardian(s) of the child and the teacher who teaches them. Students should not be involved in the interview unless the teacher concerned invites them to be present. This is at the discretion of the teacher, not the parent or child.

Each meeting is slotted into an appointment period, nominally of five minutes. Because of the numbers involved it is not possible to allow for longer periods, except where this is considered essential by the teacher or parents. If a long interview is required, it is better that this is arranged outside the confines of the regular parents' evening. These longer interviews can be arranged through the school offices by telephoning the Head of Year. Indeed, some interviews can be and should be considerably shorter than five minutes in those cases where there are not specific problems to discuss.

Parents should not expect that appointments will run exactly to schedule, but they and teachers should strive to keep as close as is reasonably possible to the agreed programme. The purpose of the system is to even out demand on teachers, thereby reducing queues, and to plan the movement of parents so that they can be sure of meeting the teachers they need to see. Like all such arrangements, **it demands a degree of good humour and flexibility**, but if some parents use up more teacher-time than is necessary, others may not have enough.

Please note that in many subjects we have some staff who teach more than one class scheduled within both parent's evenings e.g. the Creative Arts, Humanities and Modern Foreign Languages. As in the past we allocate different form groups to staff within those faculties and ensure that you will be able to speak to at least one staff member within that faculty who teach your child.

During Parents' Evenings members of the Parents, Staff and Friends Association sell tickets for a 50:50 raffle. The money raised during the evening is split equally; half of it to PSFA funds and the other half is raffled in the next year group assembly. Tickets cost £1 and I hope that you will support us. Good Luck!

There will be limited space available on the main school car park adjacent to Wirksworth Road. Parents parking there should enter by going around the island on Park Road and leave via the exit near Duffield Library: **FOR SAFETY REASONS THE CAR PARK HAS A ONE-WAY SYSTEM WITH SPEED RESTRICTED TO 5 MPH.**

I hope you are able to come.

Yours sincerely,

James McNamara
Head Teacher