



THE ECCLESBOURNE SCHOOL

'Learning Together For The Future'

Head Teacher
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Dear Parent/Carer

ELECTION OF PARENT TRUSTEES

As you may be aware, The Ecclesbourne School is managed as a charitable trust, overseen by a Board of Governors (also known as Trustees). The Board has a statutory responsibility to oversee the running of the school, and in particular to set the strategy and ethos of the school, to ensure that the school finances are managed appropriately and to ensure that examination results meet expectations. The Board is made up of Trustees elected by parents/carers from the parent body and Trustees appointed by the Board.

We currently have a number of vacancies on the Board and you are invited to nominate yourself or someone else (with their agreement) for election to the Board. We are expecting to elect two Trustees this term. We would also be pleased to receive suggestions for appointed Trustees who may not be parents/carers of students at the school. Trustees bring a wide variety of skills to the role, which are appreciated. At this time, we are looking particularly for potential Trustees with professional experience in HR, law and finance, but we welcome applications from anyone wanting to support the school in this way.

Trustees carry out their obligations through committee meetings held in the early evening, and generally attend 3-4 meetings per term, either in person or remotely. In addition, Trustees are linked to an area of the school's working life and are encouraged to visit the school during the working day to meet staff and understand more of what goes on behind the scenes. Other areas of involvement include the annual Trustees' Reception for students with outstanding performance outside the academic arena, and attendance at Prize Day.

If there are more nominations than vacancies, we will conduct a secret ballot. If that is necessary, voting papers and instructions will be sent to all parents and carers.

I would be very happy to discuss any aspect of a Trustee's involvement with the school in more detail with prospective Trustees.

Please contact me through Lisa Brannan, Governance Professional at: lbrannan@ecclesbourne.derbyshire.sch.uk

If you would like to apply, please complete the enclosed nomination form and return it to lbrannan@ecclesbourne.derbyshire.sch.uk by Friday 10th May 2024. If you are putting someone else forward for nomination, please make sure they are happy for you to do so.

Kind regards,

Richard Lindop
Chair of Governors

Qualifications and disqualifications to serve as a trustee:

- A person must be aged 18 or over at the date of their election or appointment. No current pupil of the academy/one of the academies in the trust shall be a trustee.
- A person shall be disqualified from holding office or continuing to hold office as trustee/local committee member if:
 - s/he becomes incapable by reason of illness or injury of managing or administering his own affairs;
 - s/he is absent without the permission of the trustees from all their meetings held within a period of six months, and the trustees resolve that his office be vacated;
 - s/he has been declared bankrupt and/or his estate has been seized from his possession for the benefit of his creditors and the declaration or seizure has not been discharged, annulled or reduced; or
 - s/he is the subject of a bankruptcy restrictions order or an interim order;
 - s/he is subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986; or
 - s/he is subject to an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
 - s/he ceases to be a trustee by virtue of any provision in the Companies Act 2006;
 - s/he is disqualified from acting as a trustee by virtue of section 178 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision); or
 - s/he is otherwise found to be unsuitable by the Secretary of State;
 - s/he has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which he was responsible; or to which he was privy; or which he, by his conduct, contributed to or facilitated;
 - s/he has, at any time, been convicted of any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974 as amended, and excluding any offence for which the maximum sentence is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 178 of the Charities Act 2011;
 - s/he has not provided to the chairman of the trustees a criminal records certificate at an enhanced disclosure level under section 113B of the Police Act 1997.

The Ecclesbourne nomination form

Election of: Parent Trustee

Please complete this form in BLOCK CAPITALS

Nominee name: _____

Nominee contact details: _____

Nominee personal statement (maximum 250 words):

I confirm that I am willing to stand for election as a Parent Trustee and that I am not disqualified from holding office for any of the reasons set out in the qualifications and disqualifications sheet.

Nominee signature: _____

Date: _____

If you are proposing a candidate for nomination, please provide:

Proposer name and contact details: _____

Completed nomination forms must be returned to lbrannan@ecclesbourne.derbyshire.sch.uk by 10th May 2024.

