



THE ECCLESBOURNE SCHOOL

'Learning Together For The Future'

Head Teacher
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Dear Parents/Carers,

Parents Evening - Year 11

The Parents' Evening for Year 11 will take place on **Wednesday 15th February 2023**, commencing at 4.30 p.m. and finishing by 7.00 p.m. Arrangements for the evening will operate in the following manner:

- i. An appointment sheet is included in the back of the Student Planner.
- ii. Students will consult their subject teacher during a subject period of the teacher's choosing in order to fix a mutually agreed time.
- iii. The teacher writes the student's name in the appropriate space on his/her form and the student writes the teacher's name in same space on his/her copy.
- iv. When all appointments have been fixed, the students take their Planner home and present it to parents as a programme for the evening.

Each meeting is slotted into an appointment period, nominally of five minutes. Because of the numbers involved it is not possible to allow for longer periods, except where this is considered essential by the teacher or parents. If a long interview is required, it is better that this is arranged outside the confines of the regular parents' evening. These longer interviews can be arranged through the school offices by telephoning the Head of Year. Indeed, some interviews can be and should be considerably shorter than five minutes in those cases where there are not specific problems to discuss.

Parents should not expect that appointments will run exactly to schedule, but they and teachers should strive to keep as close as is reasonably possible to the agreed programme. The purpose of the system is to even out demand on teachers, thereby reducing queues, and to plan the movement of parents so that they can be sure of meeting the teachers they need to see. Like all such arrangements, it demands a degree of good humour and flexibility, but if some parents use up more teacher-time than is necessary, others may not have enough.

There will be limited space available on the main school car park adjacent to Wirksworth Road. Parents parking there should enter by going around the island on Park Road and leave via the exit near Duffield Library; for safety reasons the car park has a one-way system with speed restricted to 5 mph.

I hope you are able to come.

Yours sincerely,

James McNamara
Head Teacher