



THE ECCLESBOURNE SCHOOL

'Learning Together For The Future'

Head Teacher
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Dear Parent/Carer

ELECTION OF PARENT TRUSTEES

The Ecclesbourne School Trust is managed by a Board of Trustees. Under our Articles of Association, we are looking to include elected parent representatives on the Board – these are known as Parent Trustees. The role of Trustees is to provide strategic direction to the school, to ensure that the finances are managed properly and that the academic performance of the school is maintained. We support the staff in a variety of ways to achieve these objectives.

We have two vacancies arising in January 2023 for Elected Parent Trustees, any parent or registered carer of a child currently at the school may submit a nomination for election.

The appointment will be for a four-year period. Trustees meet regularly during term-time, usually in the early evening. We have four meetings of the full Board each year, and Trustees are also expected to join one or two of our four main sub-committees, which usually meet three or four times a year. You will be expected to visit the school occasionally, do some background reading and take part in induction training and ongoing development (which will be provided for you).

We invite applications from any interested parent or carer who is passionate about helping the school to provide the best possible educational experience for their children. We are particularly seeking to increase the diversity of the Board and to supplement our existing expertise in HR, legal, finance and secondary education. This is a challenging time for the school, and this is an opportunity to support your child's school and contribute to the community.

Additionally, the Trustees are looking to co-opt a further two new Trustees (who do not need to be parents) to broaden the composition and skills base of the Board, as above. We would be pleased to hear of anyone you know who may be interested and suitable for this role.

I would be happy to discuss the role further with anyone who is considering seeking election as a Parent Trustee. Please contact me through Lisa Brannan, Governance Professional at: clerk@ecclesbourne.derbyshire.sch.uk

If you would like to apply, please complete the enclosed nomination form and return it to lbrannan@ecclesbourne.derbyshire.sch.uk by Tuesday 31st January 2023. If you are putting someone else forward for nomination, please make sure they are happy for you to do so.

If there are more nominations than vacancies, we will conduct a secret ballot. If that is necessary, voting instructions will be sent to all parents and carers.

Kind regards

Richard Lindop
Chair to Trustees

Qualifications and disqualifications to serve as a trustee:

A person must be aged 18 or over at the date of their election or appointment. No current pupil of the academy/one of the academies in the trust shall be a trustee.

A person shall be disqualified from holding office or continuing to hold office as trustee/local committee member if:

- s/he becomes incapable by reason of illness or injury of managing or administering his own affairs;
- s/he is absent without the permission of the trustees from all their meetings held within a period of six months, and the trustees resolve that his office be vacated;
- s/he has been declared bankrupt and/or his estate has been seized from his possession for the benefit of his creditors and the declaration or seizure has not been discharged, annulled or reduced; or
- s/he is the subject of a bankruptcy restrictions order or an interim order;
- s/he is subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986; or
- s/he is subject to an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
- s/he ceases to be a trustee by virtue of any provision in the Companies Act 2006;
- s/he is disqualified from acting as a trustee by virtue of section 178 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision); or
- s/he is otherwise found to be unsuitable by the Secretary of State;
- s/he has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which he was responsible; or to which he was privy; or which he, by his conduct, contributed to or facilitated;
- s/he has, at any time, been convicted of any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974 as amended, and excluding any offence for which the maximum sentence is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 178 of the Charities Act 2011;
- s/he has not provided to the chairman of the trustees a criminal records certificate at an enhanced disclosure level under section 113B of the Police Act 1997.

Model nomination form

Election of: *Parent Trustee*

Please complete this form in BLOCK CAPITALS

Nominee name: _____

Nominee contact details: _____

Nominee personal statement (maximum 250 words):

I confirm (i) that I am willing to stand for election as a parent trustee and (ii) that I am not disqualified from holding office for any of the reasons set out in the qualifications and disqualifications sheet.

Nominee signature: _____

Date: _____

If you are proposing a candidate for nomination, please provide:

Proposer name and contact details: _____

Completed nomination forms must be returned to lbrannan@ecclesbourne.derbyshire.sch.uk by Tuesday 31st January 2023.