



THE ECCLESBOURNE SCHOOL

'Learning Together For The Future'

Head Teacher
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September 2020

Dear Parent / Carer,

I hope that your child is enjoying their time in Sixth Form, I have been impressed by the way our students have adapted to our new routines. I am writing to inform you of the application process for our 16 – 19 bursary fund and to provide you with some information about the weeks ahead.

Welcome to Year 12

I would like to extend a warm welcome to our Year 12 students and their parents / carers. We will be working hard to bring you a virtual welcome with information about Sixth Form life as soon as possible. In the meantime, if you have any questions please do not hesitate to contact Mrs Bamber, Head of Year 12, directly.

Staggered end to the school day

We have followed government guidance to stagger the start and finish to our school day. To further stagger the end of the school day, we will allow students with a study period during period 5 to leave the school site slightly earlier at 15:15 from Monday 21st September. Students should still avoid public transport, if at all possible. Parents picking up children at school by car will be able to use the designated area in the entrance turning circle. We ask that parents do not leave their cars or stay to talk to other parents. It is important that students do not gather in groups on the way from school but instead make their way directly home. If you do not wish for your child to leave early during their final study period, please contact me directly.

16 -19 Bursary Fund

The Sixth Form Office administers the bursary fund which is an allocation of money received from central government to support students during their post-16 studies.

The bursary provides funds for the students or the school and can use to pay for things like; clothing, books, transport, or other essential equipment for your course.

There are two types of 16 to 19 bursaries:

- I. Higher-priority claimants (Level 1) (defined vulnerable groups) who will receive a bursary of up to £1,200.00 per year from the fund.
- II. Discretionary bursaries to meet individual needs. For example, to help with the cost of transport, meals, books, equipment, field trips and other course-related costs.

Where a student does not meet the higher-priority group criteria (level 1) the student can apply for a discretionary bursary, providing there are surplus funds after the allocation to students in level 1. Any student in receipt of free school meals (FSM) or; any student requiring financial support to purchase the essential items for Sixth Form study, may apply for discretionary bursary (level 2) or (level 3) determined by their specific needs.

All applications and allocations will be prioritised to those most in need and funding is not guaranteed by the acceptance of an application form.

To apply for support from the 16 – 19 bursary fund, please check the criteria on the application form [here](#) and send your application with accompanying evidence to our Administrator, Mrs Bilbie at CBilbie@ecclesbourne.derbyshire.sch.uk. Any application will be treated in the strictest confidence.

Please note:

- If your son / daughter received support from the 16 – 19 bursary fund in the last academic year you will need to reapply for 2020 – 21.
- If your son / daughter received 'Pupil Premium' funding in Year 11 they are not automatically eligible and you will need to apply for financial support in 2020 – 21.

All applications should be completed by Friday 2nd October 2020. However, if your circumstances change, you are able to apply for additional support beyond this date by completing an electronic application and providing the necessary evidence. If you have any queries relating to the 16 – 19 bursary fund, please do not hesitate to contact Mrs Bilbie via above email address.

Should you wish to discuss any element of this letter please do not hesitate to contact me via the school contact details.

Yours faithfully,

Simon Carnwell
Assistant Head teacher
Head of Sixth Form