



# THE ECCLESBOURNE SCHOOL

PARENTS, STAFF & FRIENDS ASSOCIATION

Registered Charity No: 1047233

Chair: Jacqui Davis

Secretary: Liz Page

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INVESTOR IN PEOPLE



## Minutes of PSFA Meeting on Tuesday 19<sup>th</sup> March, 2019

**1. Present:** Jacqui Davis, Tanya Spilsbury, Penny Bamber, Jane Arnold, Emma Smith, Jenny Price, Martin Boyce, Kathryn Chapman, Natalie Hickman, Peter Heath, Emma Stott, Lisa Kamen, Sandy Cawley.

**Apologies:** Clarissa Ourabi, Liz Page, Gail Mann.

**2. Previous Minutes:** February's minutes accepted.

### 3. Matters Arising:

**3.1: PSFA email situation** – Penny had looked into the email system used by local Scout groups, but it was specifically for Scouts so unavailable for general use. Pete had investigated Mail Chimp further. However, this needs templates to be set up and so would be far less flexible than Gmail. It was decided to continue using Gmail.

**3.2: School lottery idea** – Nat had seen a school lottery advertised on the Parentkind Facebook page (previously PTA UK) and had sent away for further info. It is a scheme that parents would need to subscribe to by setting up a direct debit, (minimum stake £1 per week), with 40% of money raised given to the PSFA. There was a general reservation about gambling, and potentially taking away money from PSFA raffles. It was decided to not take it any further but keep the information in the PSFA file.

**3.3: Liz Page stepping down from setting up the bar** – Penny and Jacqui to take over.

**3.4: Nearly New Sale** – Clothes to be sorted out soon by Jacqui.

### 4. Treasurer's Report:

Current situation -	Cash in bank:	£3,621.11
	Cash in hand:	£398.31
	Stock:	£291.78

Easyfundraising total      £612.58

Bids Paid -	Think for the Future mental health awareness	£480.00
	Customised Gazebo	£615.00
	Dictionaries (French, English, Spanish)	£300.00
	Electric whisks	£200.00

## Review of past events:

4.1: Year 9 (BECU) parents evening - £30.00 profit from the 50:50 raffle.

4.2: Year 8 (BCLR) parents evening - £71.66 profit from the 50:50 raffle.

4.3: Year 8 (ENUS) parents evening - £66.50 profit from the 50:50 raffle.

All parents' evenings for 2018/19 have now taken place, raising £1,173.32 in total.

## 5. Bids:

Netball dresses for the senior girls' team – £428.92.

Prizes for the Science year 7 rocket car project - £90

PSFA to fund all in full.

## 6. Future Events:

6.1: Spring Music Concert – Thursday 21<sup>st</sup> March, English Theatre.

Jacqui to provide raffle.

Bar 7pm – Kathryn, Jacqui, Clarissa

Pete to collect unsold stock.

6.2: Quiz and Chips – Friday 5<sup>th</sup> April, Refectory.

Georges are confirmed for fish and chips. 23 tables currently sold, 9 tables remaining. Nat to see how many tables have been sold at the end of this week, Tanya to send reminder email and Jacqui to re-advertise on the PSFA Facebook page if required. Nat will email tickets to the team captains. It was raised that Roger will be retiring as quizmaster after next spring's quiz, so it will be necessary to look for another quizmaster for October 2020. Tanya to talk to Dave Atkinson as a potential replacement.

Jacqui to make raffle, Jane and Ruth Slade-Walker to sell raffle tickets.

Bar set up – Penny/Liz

Bar 6.30 – Caine, Sandy, Kathryn, Pete, Jacqui, and Natalie.

6.3: Non-uniform day – Thursday 11<sup>th</sup> April.

All ok.

6.4: Technology Show – Thursday 28<sup>th</sup> February.

Last year the PSFA provided a raffle and bar at this event. It was noted that last year's event was very quiet. Penny to talk to Mrs Swan to see if a bar and raffle is required this year.

6.5: Year 5/6 Open Evenings – Wednesday and Thursday 22<sup>nd</sup>/23<sup>rd</sup> May.

Last year's PSFA stall didn't seem to fit in properly at that event. It was suggested that an unmanned notice board with photos promoting recent PSFA events and items funded might be more appropriate, with more promotion taking place at the year 6 evening in July.

## **7. AOB:**

A parent has raised the issue that the year 11 Parents evening is for the entire year, not half the year as in year 7, 8 and 9. This means it is a busy evening with many parents attending, appointments often running late and the 3 sciences having a single appointment. Penny explained that years 10 and 11 cannot be split into 2 half years as option groups span across all 8 classes. Various solutions were discussed, but as these would involve teachers or parents or both attending over 2 evenings it would be a school issue. Penny to raise the parent's concerns with the school.

A parent also put forward a possible PSFA funded recognition for pupils who do something extraordinary outside school. Currently this is addressed within Ecclesbourne during assemblies and with merit ties, and by the annual Governors' Awards evening where pupils can be nominated by parents for a Governors' Award. It was decided therefore that this issue was already embraced within the school.

**Next meeting:** Tuesday 30<sup>th</sup> April, 7.30pm in the library.