



# THE ECCLESBOURNE SCHOOL

PARENTS, STAFF & FRIENDS ASSOCIATION

Registered Charity No: 1047233

Chair: Jacqui Davis

Secretary: Liz Page

Wirksworth Road, Duffield, Belper, DE56 4GS

Tel: (01332) 840645 Fax: (01332) 841871

events@ecclesbournepsfa.co.uk



INVESTOR IN PEOPLE



## Minutes of PSFA Meeting on Tuesday 22<sup>nd</sup> January, 2019

**1. Present:** Jacqui Davis, Tanya Spilsbury, Clarissa Ourabi, Jane Arnold, Emma Smith, Jenny Price, Martin Boyce, Kathryn Chapman, Natalie Hickman, Ali Wand.

**Apologies:** Liz Page, Gail Mann, Sandy Cawley, Lisa Kamen, Pete Heath, Jenny Kennedy.

**2. Previous Minutes:** November's minutes accepted.

### 3. Matters Arising:

**3.1: 2019 Ball** – Pride Park, Saturday 23<sup>rd</sup> March. 20 tables needed to be reserved to make the Ball viable. 2 tables have recently pulled out. This now leaves 7 tables sold with 2 months to the event. If no further tables are reserved by Friday 25<sup>th</sup> January then the ball will be reluctantly cancelled and monies refunded. **Clarissa** to organise.

**3.2: PSFA / Foundation Merger** – Ongoing, no update.

**3.3: PSFA email situation** – Ongoing, no update.

### 4. Treasurer's Report:

Current situation -	Cash in bank:	£5,829.57
	Cash in hand:	£343.54
	Stock:	£308.55

Bids Paid -	Christmas tree	£50.00
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### 5. Review of past events:

**5.1: Year 7 parents evening** - £57.00 profit from the 50:50 raffle.

**5.2: Year 7 parents evening** - £41.00 profit from the 50:50 raffle.

**5.3: Year 12 parents evening** - £29.00 profit from the 50:50 raffle.

**5.4: House Plays** - £251.22 profit raised from bar sales.

**5.5: Christmas concert** - £273.68 profit raised from the raffle and bar sales.

**5.6: Year 10 parents evening** - £85.00 profit from the 50:50 raffle. This was a great amount raised despite only one volunteer being available for each shift, but

highlighted the lack of volunteers at the moment. **Jacqui** to send an e-mail to the PSFA distribution list to compile a list of people willing to help at Parents Evenings or on the bar at events.

**5.7: Nearly new sale - £188.20 profit.**

## **6. Bids:**

Request from the maths department for a contribution towards maths A Level text books (full price £1500) – PSFA to contribute £750.00.

Request from the technology department for a contribution towards design and technology text books (full price £500) – PSFA to contribute £250.00.

## **7. Future Events:**

### **7.1 Year 11 Parents Evening – Tuesday 5<sup>th</sup> February.**

4.30 – 5.45pm      **Nat + Satwant**  
5.45 – 7.00pm      **Ali Wand + 1**

### **7.2 Stars In Your Eyes – Thursday 7<sup>th</sup> February, Main hall.**

Bar required for drinks before the start and in the interval. No raffle required.

Bar set up at 3pm – **Liz and Clarissa.**

Bar 6.30 – 10.00pm – **Tanya, Nat, Jacqui, Clarissa, Ali.**

### **7.3 Year 9 (RSLN) Parents Evening – Wednesday 13<sup>th</sup> February.**

4.30 – 5.45pm      **Jane + Liz.**  
5.45 – 7.00pm      **Kathryn + Tanya**

### **7.4 Year 9 (BECU) Parents evening – Thursday 28<sup>th</sup> February.**

4.30 – 5.45pm      **Gail + Jane**  
5.45 – 7.00pm      **Liz + Lisa**

## **8. AOB:**

Nat raised the possibility of a school lottery as a fund raiser. She has a leaflet that she will bring to the next meeting.

Liz Page has a new job from May that means she will be able to attend meetings on a Tuesday evening, but won't be able to set up a bar at 3pm. She currently collects the stock from Pete's garage the evening prior to the event, and brings it on site at 3pm to set up the bar. There is no obvious replacement currently to collect from Pete in the evening, temporarily store, and deliver to school at 3pm. It might be possible to collect and deliver the stock earlier and store securely. To be discussed further.

At the last Nearly New Sale it was noted that some of the stock was too scruffy to sell. Jacqui suggested having a sort out, and storing clothes in plastic containers rather than the current bin bags. Any clothes that are not suitable for sale can be donated to the Treetops Hospice shop for rags. The next sale is in July, date for sort out to be decided.

**Next meeting:** Tuesday 26<sup>th</sup> February, 7.30pm in the library.