



PARENTS, STAFF & FRIENDS ASSOCIATION

Registered Charity No: 1047233

Chair: Jacqui Davis Secretary: Liz Page

Wirksworth Road, Duffield, Belper, DE56 4GS Tel: (01332) 840645 Fax: (01332) 841871 info@ecclesbournepsfa.co.uk www.ecclesbourne.derbyshire.sch.uk/psfa

Minutes of the PSFA Meeting

Wednesday 28 September 2022 at 7.30pm, School Library

1. **Present Jacqui Davis, Kathryn Chapman, Penny Bamber, Emma Stott,**Helen Fox-White, Susie Christie, Lorraine Jenkins, Sue Small, Caroline Stalker, Sarah Eate, Nicola O'Neill, Lisa Kamen, Steve Knee, Jane Arnold, Petra Owen-Moore, Helen Green, Jessica Jackson, Haisham Gerrard, Gail Lowe,Natalie Hickman, Liz Page

Apologies Yvonne McNamee, Priya Chapra, Kam Gordon, Kate Dudgeon, Rachel Sims,

Katy Allen Carolyn Jenkinson

- 2. Previous Minutes approved
- 3. Matters Arising
 - a. Cashless payments & New Bank Account (NH/MB)

Natalie is now a signatory on accounts. We are not changing accounts as our existing bank is online. Natalie is currently awaiting signatures from Martin to be signed off. He has left so we need a new signatory – Jacqui agreed to be new signatory.

b. EasyFundraising - suggested we can raise further awareness about this via Parentpay each month. We now have 120 Supporters for this, but this is a ow number given that there are over 1500 pupils on roll. Jacqui to liaise with Petra about regular communications with parents about this.

4. 2022-23 PSFA Events Planning

Helen and Jacqui are finalising the dates for the School Calendar. A revised list was sent out on 29 September to the PSFA.

5. Treasurer's Report (& Review of Past Events?)

Year 6 Open Evening

Receipts £117.50 Costs £41.18 Money raised £76.32

Non Uniform Day

Receipts £705.06

Money raised £705.06





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Uniform Sale

Receipts £385.00 Money raised £385.00

Summer Quiz & Chips

Receipts £4,995.59 Costs £1783,14 Money raised £2312.45

Summer Production & Educate Africa

Receipts £493.00 Costs £116.71 Money raised £376.9

Easyfundraising

Total raised £2547,.23

Other receipts/costs

Donation from Pete:

£211.12

Funds available

Bank as at 5/08/22 £5730.47

Cash at hand £ 562.20

Stock balance £214.85

Total funds available £6507.52

Money raised so far this year: £5378.00

Notes

Quiz and Chips – this was with less tables than before

The Non Uniform Day did not raise as much through Parent Pay – it may be more beneficial to pay cash.

Costco – Pete taken back stock to Costco and donated the balance as a thank you to the school





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6. Bids agreed to pay

£840 for English trip

£1,206.50 Prize giving

£1170.00 Chelsea's Story

Future bids

Football kit - £733.26 - more information is needed. Is it for boys and girls, how many are needed and why? Helen to chase up.

Art – still outstanding – precision trimmer £415.75 and visualizer. The cost for this needs to be confirmed Petra to chase up

People Like us - session for RSE £100 Year 9 approved

Footballs for use at lunchtime - £40.50 approved

Prizegiving

PSFA currently pays for approx. 500 prizes pa at £5 per head. Jacqui commented that we should maybe look to increase this amount as you can no longer buy a book for £5 and parents having to subsidise. Suggested increasing amount to £10 but this would entail PSFA doubling the amount it contributed, so would need to raise more funds. Petra to find out if Waterstones can do £7?

Long discussion about different options – purchase from Amazon or similar online retailer? Book Tokens? Or stick with Waterstones. Suggested many pupils prefer to read on a Kindle, rather than a book. However, books are more permanent, traditional and enable a physical prize to be awarded at the Prizegibing ceremony. Can also be kept for life. Could be problematical getting vouchers / tokens as may end up with prizes from many sources.

Helen to talk to Elaine (librarian) about how process works and if there are other alternatives that may be viable.

Agreed to revisit at a later date once Librarian consulted. Finances to be reviewed in April / May to see if this increase is feasible.

7. Future Events

7.1 Quiz & Quiz & Chips / Bingo Night 11 November

Dave Atkinson is not available to do the quiz this term. Jacqui discovered that





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Parentkind has a quiz that is available to PTAs to run themselves. In the absence of another Quiz Master, Jacqui agreed to compare with technical help from Steve Knee. Howwver, Steve suggested that Jonathan Leach may be prepared to be quizmaster – Jacqui to follow up, but was agreed a quiz in some form or other would take place on 11 November.

7.2 Year 7 Parents Evening - 50:50 raffle

13th October

4.30 - 5.45 Gail and Nicola

5.45 - 7.00 Sue and Caroline

20th October

4.30 -5.45 Kathryn and Jane

5.45 Jacqui and Helen

Jacqui to send out a reminder to Yr 7 parents about the raffle and remind them to bring cash.

7.3 Nearly New Uniform Sale 9 November

We need a shout out for uniforms as we almost sold out at the last sale and so have very little stock! Good response from Facebook at the end of last term for this. Gail to send out request. Lisa and Kathryn volunteered for event, so far, more needed.

<u>GCSE books sale</u> was discussed as a possible future fundraiser with books being sold at the Uniform Sale event. Idea to ask parents of GCSE students to donate old revision guides. However, a lot of revision books are already donated back to school and handed out to students who cannot afford them. Agreed there may be more books available and hopefully enough to sell and distribute to those students who need them.

Request for books to be organised (Jacqui / Gail)

8. PSFA Xmas Night Out

TBC – The White Hart or Angelo's are possible venues. Jacqui to investigate. 2 Dec seems like best date.

9. AOB

Steve expressed an interest in providing his expertise in outside broadcasting/media and business to help the school. Petra will put him in touch with Dave Partridge.





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Penny advised that the school would love Steve to get involved in providing work experience to Year 10 and 12 pupils.

It may be worth putting out a request to Parent Pay to see if any other parents would also be able to offer their help in a similar way. Petra / Helen / Penny to investigate.

10. Date of Next Meeting & AGM

AGM Wednesday 5 October at 7.00 pm in the School Library.

Date of next PSFA meeting: Wednesday 2 November at 7.30 pm in the Library