



THE ECCLESBOURNE SCHOOL

PARENTS, STAFF & FRIENDS ASSOCIATION

Registered Charity No: 1047233

Chair: Jacqui Davis

Secretary: Carolyn Jenkinson

Wirksworth Road, Duffield, Belper, DE56 4GS

Tel: (01332) 840645 Fax: (01332) 841871



INVESTOR IN PEOPLE

Minutes of the PSFA Meeting

Wednesday 18th January 2023

1. Present: Jacqui Davis, Jane Arnold, Natalie Hickman, Helen Green, Petra Owen-Moore, Penny Bamber, Helen Fox-White, Caroline Stalker, Gail Lowe, Yvonne McNamee, Kathryn Chapman, Jess Jackson, Nicola O'Neil, Lisa Kamen, Sara Eate

Apologies: Carolyn Jenkinson, Ali Wand (Henley)

2. Previous minutes – approved

3. Treasurers report.

- We now have a cashless card reader. Easy to obtain and use.

- NH has looked into internet banking. Current account does have that function and this is being taken forward.

Action: *NH to implement online banking as soon as available.*

4. Review of Past Events

4.1 Parents Evenings

4.1.1 Year 12 £342 taken at Year 12 parents evening – which was a record. £191 cash, remainder on card using new card reader. Some parents gave £10 on the card reader.

CS suggested poster explaining what the 50:50 raffle rather than having to tell each set of parents. JD said will look into getting some pull-up banners for the PSFA – maybe 3 – one to explain what PSFA is; one to show where money raised is used; another for EasyFundraising. JD to investigate.

AW suggested that parents aren't really bothered about the prize for the 50:50 raffle – they buy a ticket to support the school. May be better have a standard prize each time of £50, with remainder to go to PSFA. Voted and all in favour.

Action: from Sept 2023, raffle prize to be £50 as standard. JD to investigate pop up banners.

4.1.2 Year 8 parents evening raised £111.50. No card reader. Parents not familiar with the process.

4.2 Quiz and Chips

Approx £2,200 profit from Nov Quiz. A bit less than usual but fewer people/tables, plus we didn't get any discount on the fish and chips this time. Feedback was positive on the night – quiz and quizmaster very well received.

Jonathan and Dave are going to alternate being the quizmaster. This means we can hopefully also have a quiz in the summer term to raise the extra money needed to supplement increased prize amounts on Prize day.

4.3 Non-uniform day

£1,010 raised. Down quite a bit on usual takings. Felt this was due to using ParentPay. Will revert to cash then tutors can ensure all student contribute.

4.4 Big Christmas Raffle

£420 raised. Well done to Gail for pushing this and maintaining momentum. Great amount raised.

4.5 House plays

£536.95 profit. This is more than usual (normally £350). Extremely busy on bar and raffle. Could have done with more helpers.

4.6 Christmas Concert

£417.55 raised – could have done with more helpers. Ran out of small plastic glasses very quickly – need to ensure have sufficient for events going forward. The event didn't seem as busy.

5. Bids

£5690 in the bank (Jan 2023). Cash to pay in taking total to approximately £7000.

- Maths bid - £69.65 – set of books for Year 12 A level. Approved.
- German bid - £582 - dice, stickers, games, prizes, headphones, timers, etc. KS3-5 benefit. Approved.
- PDC training - £1200 – RSE/Humanutopia £1200. Approved online.
- English £350 – additional costs for the mock trial. Approved.
- PDC £100 – Just Like Us talk. Approved

More information required for bids, particularly for large bids. In the past PSFA have made %age contributions where there are large bids that the PSFA cannot cover in their entirety.

CS – would be good to know what the School's priorities are to ensure that PSFA money goes to those areas.

General agreement that the money is distributed fairly across the school. CS requested that we have the data available during meetings. Discussion about different departments requiring more support than others because of the nature of the subjects, e.g. practical subjects.

Suggested that it would be a good idea to get feedback from how the money has been used and the benefits.

Action: *Feedback form to be put together for circulation to staff (JD). For example, photos which will then further incentivise parents to give more. PDO to tell staff about this aspect of the bids process*

6. Future Events

6.1 Stars in Their Eyes – date moved to Wednesday 8th Feb

Raffle – Gail, Caroline

Bar – Jacqui, Helen FW, Natalie (Penny, Helen G if required)

Action: *NH to look at stock used for previous year. Soft drinks needed in particular and also to liaise with CS about stock for the evening.*

6.2 Quiz and Chips – Friday 17th March

Raffle and tickets – Jane Arnold and Liz Page

Quizmaster – Dave

Bar – Jacqui, Helen FW, Yvonne, Kathryn

Markers – need 5 in total. *Jane A to sort out.*

Action: *NH – to buy another card reader. Steve Cocking told JD that the bar stock can be stored in school. HLG will check with Steve if this is still okay. JD to look for more 4-pint jugs; approx. 12 needed.*

6.3 Spring Concert – Wednesday 29th March

Raffle – Gail, Helen FW

Bar – Yvonne, Kathryn, Jess Jackson

6.4 Technology Show

Action: *HLG and PDO to ask EST if this is happening*

UPDATE: No Technology show this year

6.5 2023 65th Anniversary Spring Ball

Derbyshire Cricket Club - £39.95 pp 3 courses plus tea and coffee. Capacity 290. Tables of 10. Extra £450 for a DJ. No costs available at meeting for wine.

Pride Park – DJ and 3 courses £34.95 + VAT pp. 300 guests. £24 a bottle for wine.

Reach (near Pride Park) – £60+VAT pp for 3 courses. Minimum 300 guests.

JD - Last time the tickets were £55 (in 2018). Most of money raised came from auction, raffles and games. Would be good to keep the price about the same, e.g. £60 per ticket.

Discussion about dates. Generally agreed on September. John Fearnough did the auction last time.

Felt that Reach was out of our price bracket. Preferred choice is Pride Park as Year 13 Proms and last Ball all held there so we know what we are getting.

Action: *JD to ask venues about dates of 16/9 and 23/9.*

UPDATE: Nicola has pointed out that Uni student may be going off to Uni first weeks in Sept, so this may preclude a large contingent of former Year 13 parents. May need to consider alternative dates. JD will suggest a few dates to PP to see what is available.

6.6 Parents Evenings

6.6.1 – Year 9, 26 Jan – Yvonne McNamee, Emma McCrea, Priya Chopra, Sue Small

6.6.2 – Year 9, 1 Feb – Helen FW, Sally Siner, Lorraine Jenkins, Jess Jackson – date is one of potential Strike dates, so will have to be rescheduled. New date Thursday 8 Feb.

Action: *JD to check with helpers as to availability.*

6.6.3 - Year 11 - 15 Feb – Kate Dudgeon, Kathryn Chapman (will arrive late) – 2 more helpers needed.

7. AOB.

7.1 Prizegiving.

Action: HLG to talk to Elaine about Prizegiving books - £7 vouchers?
Waterstones?

7.2 Easy Fundraising

Letter to be sent out monthly via Parent Pay to remind parents, also standing item in the monthly newsletter. PDO to check with ALH that this is going to happen.

Action: Sara Parkin has agreed to take on this role. JD to assist with initial instructions. Fliers on EF to be given out at all parents evening

7.3 Work Experience

PB – plea to parents to provide Work Experience placements for Year 12. Students are having difficulties finding placements due to increase in people WFH.

8. Date of Next Meeting : Wednesday 1 March, 7.30pm in School Library