



# THE ECCLESBOURNE SCHOOL

*'Learning Together For The Future'*

Head Teacher  
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7<sup>th</sup> December 2023

Dear Parents/Carer,

## **TRIP494: University of Derby: Build Your Career, Wednesday 28 February 2024**

We are intending to take a group of Year 12 students to the above event at the Kedleston Road campus of the University of Derby. The event is aimed at students who are yet to decide on their post 18 route or career pathway. Places are limited to 44 students.

The event aims to provide opportunities students need to make them job ready or help them find their future pathway, they will be able to take part in;

- A range of masterclasses and workshops delivered by experts
- A variety of "Careers in ..." subject talks, highlighting future pathways available from studying
- The employer showcase, with leading employers on hand to talk through opportunities for work experience and internships available

We will be travelling by coach in the morning and aim to be back during school lunch break. Uniform must be worn. Whilst admission is free the cost of the trip will be **£13.50** per student to cover transport, insurance and cover costs. Please complete the slip below if your child would like to attend.

We cannot legally impose a charge for this trip, but we can ask parents to make a voluntary contribution of £13.50 towards its cost, provided we do not treat differently those who choose not to contribute. In this instance, unless the majority feel able to contribute, we shall not be able to run the trip out of school funds. However, the school carries some funds to help when families face severe financial difficulties and if you feel that your child genuinely needs assistance to pay for the event, please discuss this with us in the first instance and your request will be considered in the strictest confidence with the appropriate Head of School.

In the event of your child not being able to take part in this trip, every effort will be made to find a replacement. If this is not possible then we regret that any monies already paid will not be refundable.

Despite our best efforts to balance income and expenditure, school trips do infrequently generate a small financial surplus. When this occurs, refunds are given for sums of over £5:00 per head. However, due to associated administrative costs, refunds will not be given for sums less than this, which will hence revert to the School fund and may be used to help students who are financially disadvantaged to access similar opportunities.

In the interests of legality and the school's reputation in matters of propriety, any student who attempts to purchase or consume alcohol, to smoke or to engage in the abuse of other substances will face a full investigation by the school which could result in serious disciplinary action. When paying for the trip via Parent Pay you will be prompted to tick a box to indicate that you signify your acceptance of these conditions and are willing to impress upon your children the consequences of not complying with these rules.

**VALUABLES**

We are aware that students may wish to take mobile phones, iPods, cameras and other small valuable items of equipment with them. Should they do so, the items will be the student’s responsibility and will be taken at their own risk. Accompanying staff cannot accept any responsibility for such items.

**PAYMENT**

IF selected, payment for this trip should be made online via the ParentPay system by **02 February 2024**. When payment is made using the ParentPay you will be prompted to tick a box indicating that you give your consent for your child to participate in the trip/event and agree to any conditions stated in the trip letter.

If you have opted to use the PayPoint system you will need to complete the reply slip to request a letter containing the appropriate barcode, which will enable you to pay by cash at any local store participating in the PayPoint method. This reply slip will also ask for your consent to any conditions stated in the trip letter. [Please note: PayPoint cards are for cashless catering only. A barcode letter is required for all other payments, i.e. trips/events; technology costs etc.]

Yours sincerely,

Director of Careers, Information, Advice and Guidance

Head of Sixth Form

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**REPLY SLIP**

**Please return this slip to the Careers Office.**

**TRIP494 University of Derby: Build Your Career, 28 February 2024**

I would like my child ..... Form ..... to attend the above trip and agree, if selected, to make the full payment of £13.50 via ParentPay/PayPoint by **2 February 2024**.

I would like a barcoded letter to enable me to pay via PayPoint rather than ParentPay

My child is in receipt of Pupil Premium funding, and I wish them to be considered for financial support for this trip.

I have read the statement regarding Consumption of Alcohol/Drugs and agree to comply with the conditions therein.

Signature: \_\_\_\_\_ Parent/Carer